

KEYA PAHA COUNTY SCHOOL

Superintendent-Dennis Peters

Principal-Luke Wroblewski

P.O. Box 219

101 Football Avenue

Springview, NE 68778

Keya Paha County High School
402-497-3501

Fax
402-497-4321

Springview Elementary
402-497-2621

Dear Parent,

In our effort to improve communication between parents and school, Keya Paha County Schools has implemented a telephone broadcast system that will enable school personnel to notify all households and parents by phone and email within minutes of an emergency or unplanned event that causes early dismissal, school cancellation or late start. The service may also be used from time-to-time to communicate general announcements or reminders. This service is provided by SchoolMessenger, a company specializing in school-to-parent communications. Keya Paha County Schools will continue to report school closings due to weather on radio & TV stations and will use this system as an overlay to the public announcements.

When used, the service will call all phone numbers and send out emails, in our selected parent contact lists and will deliver a recorded message from a school administrator. The service will deliver the message to both live answer and answering machines. No answers (phones ringing over 40 secs,) and busies will be automatically retried twice in fifteen minute intervals after the initial call.

PLEASE NOTE THE FOLLOWING:

- 1. This requires NO registration by the parent on the SchoolMessenger website.**
- 2. All information and contact numbers are strictly secure and confidential and are only used for the purposes described herein.**

Here is some specific information you should know:

- **Caller ID:** The Call ID will display 402-497-3501, which is the main number for Keya Paha County School.
- **Live Answers:** There is a short pause at the beginning of the message, usually a few seconds. Answer your phone as you normally would and hold for the message to begin. Multiple "hellos" will delay the message. Inform all family members who may answer your phone of this process.
- **Answering Machines:** The system will detect that your machine has answered and will play the recording to your machine. The phone will ring for up to 40 seconds. Make sure that your machine answers after four rings or you may miss the message.
- **Message Repeat:** At the end of the message you will be prompted to 'press any key' to hear the message again. This is very helpful when a child answers the phone and hands it to a parent, who can then 'repeat' the message in its entirety.

PHONE INFORMATION FORM

The Primary Contact Number and email will be used to call and email you every time we send a SchoolMessenger call, regardless of the urgency of the message.

The Secondary Contact Number and email will be called and emailed at the same time as the Primary Number on messages where the message we are sending is of a more urgent or time sensitive nature to ensure that we get the call to you as soon as possible.

Please consider these numbers and emails carefully and make an effort to keep us informed as soon as possible if either number or email changes for any reason.

Child 1. Last Name: _____ First Name: _____
 Primary Contact Phone Number: _____
 Primary Email: _____
 Secondary Contact Phone Number: _____
 Secondary Email: _____

Child 2. Last Name: _____ First Name: _____
 Primary Contact Phone Number: _____
 Primary Email: _____
 Secondary Contact Phone Number: _____
 Secondary Email: _____

Child 3. Last Name: _____ First Name: _____
 Primary Contact Phone Number: _____
 Primary Email: _____
 Secondary Contact Phone Number: _____
 Secondary Email: _____

Child 4. Last Name: _____ First Name: _____
 Primary Contact Phone Number: _____
 Primary Email: _____
 Secondary Contact Phone Number: _____
 Secondary Email: _____

Thank you for your assistance